

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the WI Hall, Main Street, Cranswick on Tuesday 23 February 2016 at 7.00 pm.

Present:

Cllr Richardson (Chairman)	Cllr Miss Dams	Cllr Mrs Johnson
Cllr Mrs Mills	Cllr Poolford	Cllr Scullion
Cllr Sibley-Calder	Cllr Mrs Simpson	Cllr Swan
Cllr Thompson	Cllr Wardell	

Mr. Jody Nightingale - East Riding of Yorkshire Council (item 16/062).

Mr. David Siddle - East Riding of Yorkshire Council (item 16/063).

Ward Councillors: Cllr Owen, Cllr Evison (items 16/037 to 16/047 only).

Parishioners present: One

16/037 To receive and approve apologies for absence: No apologies were received.

16/038 a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (Code of Conduct, Localism Act 2011)

Cllr Mrs Johnson	Item No 28	Non pecuniary	Committee Member
Cllr Mrs Mills	Item No 15	Non pecuniary	HCSRA Committee Member
Cllr Richardson	Item No 9b	Non pecuniary	Consultant
Cllr Mrs Simpson	Item No 15	Non pecuniary	HCSRA Trustee
Cllr Thompson	Item No 28	Non pecuniary	Spouse of the Treasurer
Cllr Wardell	Item No 15	Non pecuniary	HCSRA Secretary

(b) To note dispensations given to any member of the council in respect of the agenda items listed: There were no declarations.

16/039 To confirm as a true record the Minutes of the Meeting of the Parish Council held on Friday 15 January 2016 – having been previously circulated the minutes, were agreed as a correct record and signed by the Chairman (proposed Cllr Mills/seconded Cllr Thompson)

16/040 Co-option of Councillors: To fill the vacancies from those expressing an interest and the signing of Declaration of Acceptance of Office of co-opted councillors if present or to make arrangements for the signing of the Declaration of Acceptance if not present - Resolved – to co-opt Rich Swan (proposed Cllr Johnson/seconded Cllr Mills)

16/041 To receive information on the following on-going issues (not included elsewhere) and decide further action where necessary:

a) Byelaws, Cranswick Green – to advise the Parish Council on progress of the Notice of Confirmation – Noted - the Byelaw had been confirmed by Defra. The fine for a breach of the Byelaw had been increased to a ‘Level 2’ fine, which at present was £500.00 – **Agreed-** that a protocol be drawn up to implement the byelaw.

Signed.....Date.....

- 16/042** **Police Report:** - the correspondence from the Police since the 15 January 2016 was noted.
- 16/043** **Public Participation:** **To suspend Standing Orders for 15 minutes to allow members of the public and councillors with pecuniary/non-pecuniary interest to ask questions or make statements (limited to 3 minutes per person).** Representatives of the Village Show Organising Committee presented a case for a grant towards the cost of the village show event, planned for 20 August 2016 and sought permission to hold the event on Cranswick Green. The request was approved, minute 16/064 refers.
- 16/044** **Planning Matters:** **To submit Notice of Decision made by the ERYC and consider a response to any correspondence and presentation or information received.**

A	15/03944/PLF - Erection of single storey to front and installation of window to side - Foxdene, 48 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PX – Approved – 3 conditions - Noted
B	15/02705/PLF - Refurbishment of existing outdoor display area to form additional retail area and installation of bio-disc treatment plant at Cranswick Nursery and Garden Centre, Burn Butts Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9JN – Approved – 3 conditions - Noted

- 16/045** **Planning Applications:** **To agree a response to the following tree & planning applications received. Planning applications can be viewed on the ERYC website by visiting: www.eastriding.gov.uk and following the appropriate link**

A	16/00176/PLF - Erection of single storey extension to the rear, following demolition of existing extension and outbuildings - 39 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Application type: Full Planning Permission - No objections (proposed Cllr Poolford/seconded Cllr Mills)
B	16/00253/PLF - Erection of warehouse building following demolition of existing, Hurrell and Mclean Seeds, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF – Application type: Full Planning Permission - No objections (proposed Cllr Sibley-Calder/seconded Cllr Poolford) (Cllr Richardson left the meeting for this item with Cllr Wardell in the Chair)
C	15/03907/PLF - Erection of a pair of 3 bedroom semi-detached dwellings with pedestrian access at Land to the Rear of 24 The Green, Hutton Cranswick, East Riding of Yorkshire, for Traynor Homes - Application type: Full Planning Permission - Re-iterate objections as per minute 16/009 (A) (proposed Cllr Simpson/seconded Cllr Mills)
D	16/00358/PLF - Change of use of part of workshop to cafe and retail area, including provision of external kitchen extractor unit at Unit 1, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QE – Application type: Full Planning Permission - No objections (proposed Cllr Wardell/seconded Cllr Sibley- Calder)

- 16/046** **To receive representatives' reports –information only**
Cllr Simpson reported there was uncertainty on the arrangements for In Bloom spring judging. An entry from the Hutton Cranswick Fisheries had been accepted by Yorkshire In Bloom. There were five individual entries for summer judging.

Cllr Sibley-Calder reported there was an issue with the pond lighting which was being investigated.

Signed.....Date.....

- 16/047 **To receive play area report (and quarterly/annual report if applicable) and agree to any repairs/changes – Noted** - the repairs approved at the last meeting had been undertaken. Cllr Poolford was to investigate if any improvements could be made to the drainage system around the play area. **Resolved** - that the Parish Council contributes £250.00 towards a new roundabout that was the subject of the Award for All England Application (proposed Cllr Mills/seconded Cllr Simpson).
- 16/048 **Community Safety Strategy – to agree to progress with matters of safety within the parish – Noted** - the damage to the roadside had been repaired on Hutton Road and the East Riding of Yorkshire Council was to continue to monitor the state of the roadsides on Hutton Road and Howl Lane. Damage to the road on Laburnum Avenue, Sycamore Crescent and Willow Court had been reported to the East Riding of Yorkshire Council.
- 16/049 **Clerk's report – To update the Parish Council on progress from previous meetings or on any subject not otherwise shown on the agenda**
a) The management of utility services in Sheepman Lane, Cranswick - Noted - the response from Yorkshire Water. Cllr Poolford had received complaints from a number of residents about the poor state of the surface of the lane and the verges. Councillors agreed to visit the lane and at the next meeting consider if any action is required.
- 16/050 **Garden Allotment – *Monthly report & considerations***
a) To inform the Council of any changes of tenancy: No changes.
b) To approve/advise of the erections of sheds, greenhouses: No changes.
c) To consider action as regards any management and/or tenancy issues: None required
Noted – the East Riding of Yorkshire Council had been advised there was a considerable amount of fly tipping on the roadside opposite the allotments.
- 16/051 **HCSRA Report – *for information only***
Cllr Wardell reported; that the dyke was in need of urgent attention and would be cleared as soon as ground conditions improved; a country and western night had been organised for early June; and recommendations on making improvements to the football pitches, following an inspection by a regional advisor from the football association would be reported to the next meeting.
- 16/052 **Centenary Wood: To approve maintenance work as necessary:** - Cllr Simpson reported a number of new bird boxes had been donated and repairs to existing bird boxes had been undertaken. **Agreed** – the clerk to seek advice on tree thinning from the East Riding of Yorkshire Council's Tree Officer.
- 16/053 **Gatehouse lake facility – to approve maintenance work as necessary – Noted** - that work on the hide was in progress.
- 16/054 **War Memorial – to approve maintenance work as necessary – Noted** - the clerk had requested quotations for improvements to the inner pathway of the war memorial.

Signed.....Date.....

- 16/055 **To consider changing the date of the monthly Parish Council Meeting (change to Standing Orders) - Resolved** – to change the meeting date from the 4th Tuesday in the month to the 4th Wednesday in the month as from March 2016 (proposed Cllr Sibley-Calder/seconded Cllr Mills).
- 16/056 **To approve the Cranswick Green and Hutton Green grass cutting contract – 2016 -2018 - Resolved** – to accept the quotation received from T. Eling Landscapes and Garden Services (proposed Cllr Mills/seconded Cllr Poolford).
- 16/057 **To approve the Centenary Wood Maintenance contract – 2016 -2018 - Resolved** – to accept the quotation received from T. Eling Landscapes and Garden Services (proposed Cllr Poolford/seconded Cllr Sibley-Calder).
- 16/058 **To approve arrangements for grass cutting of parish footpaths 2016 - Resolved** – to continue with the same arrangements as approved for 2015 (proposed Cllr Mills/seconded Cllr Simpson).
- 16/059 **To approve the Local Council Risk System for 2016/2017 - Resolved** – the risk assessments be approved (proposed Cllr Sibley-Calder/seconded Cllr Thompson).
- 16/060 **To consider the way forward in relation to Neighbourhood Planning** – the merits of the Parish Council having a Neighbourhood plan in place was discussed. **Agreed** - Cllr Thompson and Cllr Johnson to prepare proposals for consideration at a future meeting.
- 16/061 **To consider Hutton Cranswick School Newsletter – Stay Safe -Promote Safety - Noted**
- 16/062 **To receive a visit from Jody Nightingale (East Riding of Yorkshire Council - Trading Standards Advice Officer) to provide information on minimising cold calling** – Mr Nightingale provided information on the process and benefits of creating ‘No Cold Calling Zones’. The East Riding of Yorkshire Council, Community Wardens and the local Neighbourhood Policing Team are able to assist residents to establish such Zones. **Agreed** – the clerk explores further the introduction of a ‘No Cold Calling Zone’ in the village.
- 16/063 **To receive a visit from David Siddle (East Riding of Yorkshire Council - Rural Housing Enabler) to provide an update on the Affordable Housing event held at the WI Hall on 10 February 2016** – Councillors gave consideration to the initial findings outlined by Mr. Siddle. A final report was to be presented to the Parish Council on the 23 March 2016.
- 16/064 **To consider a request received from the Village Show Organising Committee (e-mailed to Cllrs 18/02/2016)** – following consideration of the representation made by the Village Show Organising Committee (16/043) it was **Resolved** – to award the Village Show Organising Committee a one-off payment of £2500 and to grant permission for the Committee to organise and hold the event on Cranswick Green (proposed Cllr Sibley-Calder/seconded Cllr Mills).
- 16/065 **To consider a request received from Hutton Cranswick Bowls Club – Resolved** – to award a grant of 50% of the cost of a new mat for short mat bowling (proposed Cllr Richardson/seconded Cllr Sibley-Calder).

Signed.....Date.....

16/066 **To consider arrangements for proposed photographic competition – Agreed** – to support progressing arrangements for the competition (proposed Cllr Simpson/seconded Cllr Mills).

16/067 **To consider a complaint from a resident regarding parking on the verge outside his house** – the complaint was noted.

16/068 **To approve the accounts for payment**

Cheque no	Payee	Details	VAT(£)	Total (£) Including VAT
2943	PKF Littlejohn LLP	Audit of Annual Return period ending 31/3/2015	60.00	360.00
2927	HCWI Hall Account	Hall hire 23/02/2016 @ £6ph		12.00
2928	P.A. Watson	Repairs to damaged sign Centenary Wood		95.00
2929	P.A. Watson	Supply & fit strimmer guards to Play Area fence		340.00
2930	S.J. Danby Ltd	Maintenance of Play Area equipment	86.00	516.00
2944	Open Spaces Society	Annual subscription		45.00
2945	AJACS	Audit of accounts period ending 31/12/15		115.30
2946	F. Waites and sons	Chest Waders	7.50	45.00
2947	S.A. Agricultural	Inspections of pond/play area/pond clear out	115.00	690.00
2948	S.A. Agricultural	Inspection of pond/play area	12.00	72.00
2949	T. Eling	Install finger post	5.00	30.00
2950	S.G. Richardson	Expenses		24.00
2951	Administration	Salary and expenses		439.96

Resolved – to approve the accounts for payment as presented.

16/069 **To respond to correspondence/items for information/next agenda:**

- (a) E-mail from East Riding of Yorkshire Council – next meeting of Flood Liaison Group – 10 June 2016 - **Noted**
- (b) ERNLLCA Advanced Chairmanship course- **Noted**
- (c) Contact the Elderly venture - **Noted**
- (d) Letter from The Salvation Army - **Noted**
- (e) Letter from Power Action Group - **Noted**
- (f) E-mail from ERNLLCA re. The Queen's 90th Birthday –**Noted** - Cllr Simpson reported a 'Clean for the Queen' was planned for the 5 March.
- (g) E-mail from East Riding of Yorkshire Council – East Riding Local Plan – Additional Schedule of Modifications Consultation (Allocations Document) - **Noted**
- (h) Letter requesting a new salt bin on Laburnum Avenue, between the junctions of Beech View and Willow Court – **Agreed** - the clerk was to contact the East Riding of Yorkshire Council regarding the criteria for the provision of a new salt bin
- (i) E-mail from East Riding of Yorkshire Council re. pedestrian crossing request - **Agreed** – the clerk was to request that East Riding of Yorkshire Council undertake a further pedestrian survey.
- (j) ERNLLCA January 2016 Newsletter - **Noted**
- (k) E-mail from PKF Littlejohn LLP re. Limited Assurance Review 2015-16 - **Noted**
- (l) Letter from East Riding of Yorkshire Council informing the Parish Council that the Lissett Community Wind Farm Fund is open - **Noted**
- (m) E-mail regarding the Marie Curie Great Daffodil Appeal 2016 - **Noted**

Signed.....Date.....

- (n) Observation from a resident regarding the footpath at the back of White Horse public house and the footpath from Hutton water pumping station – **Agreed** - the clerk was to remind owners of their responsibility with regards to maintenance.
- (o) An update on Community Policing from Humberside Police - **Noted**

16/070 **To confirm the date of the next meeting – Agreed - 23 March 2016 at 7.00pm at the Methodist Chapel Hall, Main Street, Cranswick.**

There being no further business, the meeting closed at 8.55 pm.

Signed.....Date.....